

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

OS Briefing at Information Systems Board Offsite Meeting
on 6 November 1987

FROM:

SA/EXDIR
7E12 HQS

EXTENSION

NO.

ER 4559-87

DATE

20 October 1987

TO: (Officer designation, room number, and building)

DATE

RECEIVED

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OFFICER'S
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COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.
Executive Registry
7E12 HQS

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B. W. H.

ER 4559-87
20 October 1987

STAT MEMORANDUM FOR: [redacted]
Chief, Information Security Group, OS
STAT FROM: [redacted]
Special Assistant to the Executive Director
SUBJECT: OS Briefing at Information Systems Board Offsite
Meeting on 6 November 1987

STAT 1. The Information Systems Board will be meeting [redacted]
during 5-6 November. You are invited to brief the ISB on the
Agency's information security strategy at 9:45 on 6 November.
You should allow one hour for your presentation and discussion.

2. Your briefing should present both the strategy and plans
for dealing with the security challenges posed by information
technology. During the course of your remarks, please cover
near-term and long-range goals and priorities. Requirements
affecting OC or OIT should also be highlighted. There will be an
overhead projector in the meeting room.

3. Please let me know by 26 October:

- whether you plan to attend. If you will be unable to
attend, please let me know who will be briefing in your
stead.
- your travel preferences. If you will be flying, you
should plan to meet the van in front of the Headquarters
main entrance at 7:15 on 6 November.
- any special requirements, such as audio-visual equipment.

STAT /signed/
STAT DCI/EXDIR [redacted] (20 Oct 87)

Distribution:

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